



CRITERIA FOR ACCREDITATION OF ADVANCED DERMATOLOGY TRAINING SITES FOR DOMAIN 2

This document should be read in conjunction with the following RACP publications:

- Accreditation of Training Settings Policy
- Dermatology Advanced Training Curriculum
- Advanced Training in Dermatology Program Requirements Handbook

Background

Advanced Training in Dermatology is overseen by the Aotearoa New Zealand Advanced Training Committee – Dermatology of the RACP (ATC Dermatology).

To ensure training settings remain of an acceptable standard, the ATC Dermatology will accredit training settings and then periodically review those settings.

A setting seeking accreditation must demonstrate to the ATC Dermatology that it meets the RACP Standards and criteria required to deliver Domain 2 Advanced Training in Dermatology.

It is desirable and highly encouraged for New Zealand settings to set up networks.

A new setting seeking accreditation must notify the ATC Dermatology at least six months in advanced of advertising available of a training post, to allow for the accreditation process to be completed.

RACP Standard	
1. Supervision	
1.1	There is a designated supervisor for each trainee
1.1.1	Each setting has two designated Supervisors. At least one, but preferably both are Dermatologists. The suitability of the non-Dermatologist Supervisor will be assessed on a case-by-case basis
1.1.2	Each site has designated Supervisors with a combined minimum of 1 FTE per trainee
1.1.3	Supervisors work directly with the trainee and are available to observe and participate in direct patient care
1.1.4	In the case of a training-post split between the private and public sector, the trainee may work at each setting only up to the FTE provided by each settings' Supervisor
1.1.5	The supervising Dermatologists have appropriate training and expertise in subspecialty fields appropriate for Domain 2
1.2	Trainees have access to supervision with regular meeting
1.2.1	The setting provides an environment in which consultations and feedback with the supervisor occur daily

1.3	Supervisors are RACP approved and meet any other specialty specific requirements regarding qualifications for supervisors
1.3.1	Supervisors in NZ have completed the Supervisor Professional Development Program (SPDP). Supervisors overseas will not require FRACP or completion of SPDP but must have appropriate supervision experience
1.4	Supervisors are supported by the setting or network to be given the time and resources to meet RACP Supervision requirements and criteria on supervision
1.4.1	Supervisors have a proportion of non-clinical administration time, part of which can be directed to supervision of advanced trainees.
2. Facilities and Infrastructure	
2.1	There are appropriate facilities and services for the type of work being undertaken
2.2	Trainee has a designated workspace including a desk, telephone and IT facilities
2.3	There are facilities and equipment to support educational activities, such as study areas and tutorial rooms
3. Profile of Work	
3.1	The setting shall provide a suitable workload and appropriate range of work
3.1.1	The setting provides the trainee with a weekly timetable comprising approx. 70% clinical and 30% non-clinical time. The clinical job plan includes 3 non-clinical sessions per week to allow opportunities for research, audit, education and administration
3.1.2	The trainee has appropriate exposure to Basic Laser and Intense Pulse Light Source procedures
3.1.3	The trainee has appropriate exposure to Business and Practice Management
3.1.4	Domain 2 Advanced trainees attends minimum three subspecialty half-day sessions per week which must meet the curriculum requirements for Domain 2 Advanced Dermatology. These could include subspecialty clinics, surgical or procedural sessions. Each session is supervised by a Dermatologist with expertise in the subspecialty field. The remainder of the clinical timetable may include advanced general dermatology, surgery or procedural and dermatopathology sessions which meets the curriculum requirements for Domain 2 Advanced Dermatology
3.1.5	The Domain 2 trainee has appropriate exposure to Advanced General Dermatology
3.1.6	The Domain 2 trainee has appropriate exposure to Advanced Procedural Dermatology
3.1.7	The Domain 2 trainee has appropriate exposure to Advanced Dermatopathology
3.1.8	The Domain 2 trainee has appropriate exposure to Advanced Paediatric Dermatology
3.1.9	The setting has sufficient patients attending for outpatient and inpatient clinical and dermatological procedures to conduct advanced training
3.1.10	The workload of the setting encompasses ambulatory care and outpatient services, including general dermatology clinics and specialised clinics
3.2	Trainees participate in quality and safety activities

3.3	There is capacity for project work (including research) and ongoing training
3.3.1	The setting provides opportunities and facilities for the trainee to participate in clinical research activities
3.3.3	Trainees will be encouraged to present their research project to a national or international conference
4. Teaching and Learning	
4.1	There is an established training program or educational activities such as multidisciplinary meetings, academic meetings, rounds and journal clubs
4.1.1	The setting provides formal didactic training which includes a lecture program, journal club, seminars, case presentations and histology meetings. The setting enables the trainee to attend and actively participate in the formal training program, including preparation of seminars and presentations
4.1.2	The setting provides the Advanced Trainee with the opportunity to teach staff
4.2	There are opportunities to attend external educational activities as required
4.2.1	The setting provides the advanced trainee with the opportunities to attend educational activities, local and international conferences relevant to Dermatology
4.3	There is access to sources of information, both physical and online, including a medical library or e-library facility appropriately equipped for physician training
5. Trainee Safety and Support Services	
5.1	There are workplace policies covering the safety and wellbeing of trainees
5.1.1	The setting has an occupational health and safety policy appropriate to the activities and environment of its service
5.2	There is a formal induction/orientation process for trainees
5.2.1	The Supervisors or designees provide an orientation/ induction into training at the setting to new trainees within the first week of commencement of training